



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Lions Club of Devizes		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Service Club		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The Club organises an annual children's Sports Coaching Weekend at which about 500 children will receive coaching in one of about fifteen different sports of their choice that would not normally be available to them. The event is open to all local area children in School Years 4, 5, 6, 7 and 8.
Where will your project take place?	Devizes, Dauntseys & Mill Schools; Braeside; N Wilts Golf Club; Pewsey Vale Riding Centre
When will your project take place?	2/3 April 2011
How many people will benefit from your project?	500 children approx, possibly more
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	"leisure and sports (for) people of all ages", "access for young people to ... a good range of social activities", "improve the quality of life" DCAPP SO3, SO4, GP3.3

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Indirect links in principle to the DCAPP's Priority Projects which are intended to enhance life of local people

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Club has been organising Sports Coaching Weekends for the children of Devizes and surrounding villages for 23 years. There is no similar event in the Area. We have always had the support of local head teachers and sports clubs who recognising the unique opportunity that the children are given. The Community benefits from the development of the young people who will have enjoyed new challenges, gained in confidence in fresh environments and learned to mix in new social groups.

Any other information about your project.

The cost to the Club is expected to be about £6000, made up broadly of £3500 for hire of sports coaches, £1900 for venues and £600 for administration. Club members' time is, as always, given free. Receipts from families of children participating are likely to be about £2700, business sponsorship (based on last year) may be £100, leaving about £3200 to be found from Club charitable funds.

Ideally we wish to reduce this amount, hence this request for £1500 grant (ie about 50%).

In recent years up to last year, we received grants from Kennet District Council for this event.

Section 4 refers to our accounts to Jun 2009. Accounts to Jun 2010 are still to be finalised, but are generally similar, although the free reserves at year-end were under £3000. Note that these reserves are used for charitable activities during the 3 or 4 months before our major fund-raising events start again.

3 - Management

How many people are involved in the management of your group/organisation? 45

Of these, how many are:

Over 50 years	Male	<input type="text" value="41"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="0"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There is no reason to think that Sports Coaching Weekend will not continue annually, funded as explained at the last part of Section 2 above.

If you were not awarded the full amount requested, what would be the impact on your project?

The event will still go ahead, as the balance of costs will be met from Lions Club charitable funds once any grants/sponsorship are received and the contributions from families of children taking part are taken into account. However, using Club charitable funds for this priority purpose means that there will be less available for other needy purposes.

How will you know whether your project has made a difference in the community?

By verbal feedback and by letters of appreciation. Children taking up the sports they experience. Also by the support that we receive from school staff as they see the benefits and year-on-year they encourage new youngsters to take part.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Wilts & Swindon Community Found'n: last year's Sports Relief grant not available for 2nd year. WSCF main grants not suitable: over-subscribed and targeted at disadvantaged groups.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: June

Year: 2009

A - Total income:

£47013

B - Minus total expenditure:

£48292

Surplus/deficit for year: (A minus B)

£1279

Free reserves held:

£7348 - see last note in Sect 2

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Hire of sports coaches, kit etc	£3,500	Own fundraising/reserves		£
Hire of venues and staff A/R	£1,900			£
Misc admin costs	£600	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Contribution by participants	P	£2,670
	£	Potential business sponsorship	P	£100
	£			£
	£			£
Total Project Expenditure	£6,000	Total Project Income		£2,770
Total project income B		£2,770		
Total project expenditure A		£6,000		
Project shortfall A – B		£3,230		
Award sought from Wiltshire Council Area Board		£1,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

By briefing at local schools and newspaper items, the opportunity is made available to all.

b) How does your project work to promote inclusion, participation and good community relations?

All applications are accepted, and all participants are treated equally

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 14/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team